



Casa for Hunt County
Greenville, Texas

BOARD OF DIRECTORS JOB DESCRIPTION

Board Application

Casa for Hunt County Greenville, Texas

BOARD OF DIRECTORS JOB DESCRIPTION

1. To assume legal responsibility for total operation of the organization.
2. To develop and adopt policies to provide optimal framework for organization
3. To assume responsibilities for developing the financial resources and budget policies of the organization.
4. To develop a long-term strategic plan. To actively promote the purpose, goals, policies and mission of the program.
5. To assume responsibility for development of the human resources of the organization.
6. To evaluate the organization in light of goals and programs of the organization.
7. Know the mission, purposes, goals, policies, services, strengths, and needs of Casa for Hunt County. Support the majority decision.
8. Identify potential leadership and make suggestions to the board.
9. Serve in leadership positions or undertake special assignments when asked.
10. Prepare for, attend and actively participate in Board and/or committee meetings. Read material in Board mailings and/or emails prior to attending the board meeting.
11. Maintain confidentiality of the Board meetings.
12. Avoid any action that might lead to or be perceived as a potential conflict of interest and disclose any possible conflicts to the Board in a timely manner.
13. Read and understand Casa for Hunt County's financial statements and otherwise help the board fulfill its fiduciary responsibility. Know the financial position and budgets well enough to assess the impact of Board decisions on the financial condition of the program.

CASA for Hunt County
Board Member application

The mission for CASA for Hunt County is to provide trained, court appointed volunteers to be the voice for the children who are under the protection of the state to assure them a safe, permanent environment.

What interested you in becoming a Board member for Casa for Hunt County?

What expertise or special skills do you possess that would help this board function more effectively?

How would you share these skills?

What do you hope to accomplish during your board service?

Please list any leadership positions that you may be interested in:

Please list your personal goals for Board service:

Hobbies and other non-work

interests _____

Employed? Y or N

If yes, where _____

Past Board experience

Past committee or leadership

involvement _____

Have you ever volunteered for this non-profit before? Y or N

Name _____

Address _____

Phone Number _____

Email Address _____

Date of Birth ____/____/____

Emergency Contact name _____

Phone Number _____

Have you lived outside the state of Texas in the last five years? Y N

Have you lived outside the state of Texas in the last ten years? Y N

Please return this application to:

**Casa for Hunt County
PO Box 1571
Greenville, Texas 75403**